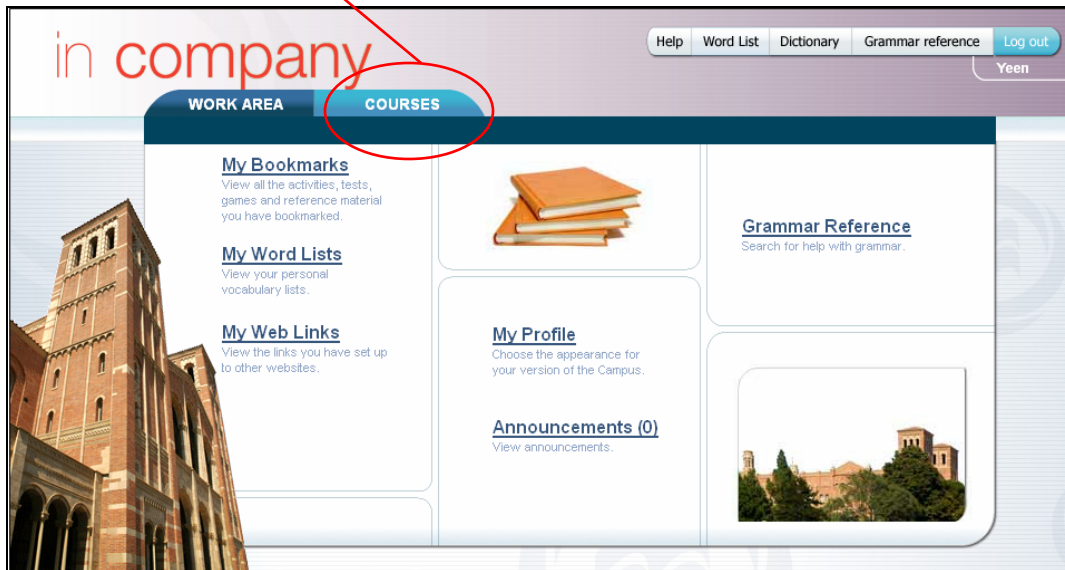


View your course and class

Click on the **Courses** tab.



Teacher view

Select **My Courses** to view a list of courses you have ordered.

Click the '+' icon to maximize a row, then click **View** to see your course.

Classes	Courses	Level	Action
<input type="checkbox"/> Macmillan IC_L2_0001 ID: IC_L2_0001 In Company Elementary Age: Teen Macmillan English Campus 'In Company Elementary' Course ID: PUBCOU00020001 This course is to accompany 'In Company Elementary'. There are 20 Syllabus Items, each matching a Student's Book unit. Within each Syllabus Item, resources are grouped into two categories - 'Topic Focus' and 'Grammar Focus'.	1	Level 2	View
<input type="checkbox"/> Macmillan IC_L3_0003 ID: IC_L3_0003	1	Level 3	
<input type="checkbox"/> Macmillan IC_L4_0002 ID: IC_L4_0002	1	Level 4	
<input type="checkbox"/> Macmillan IC_L5_0004 ID: IC_L5_0004	1	Level 3	

Course list

Each course is assigned to a corresponding class. From the Courses tab, select **My Classes** to see your class list.

Path: Courses > My Classes

My Classes

Select Class ID Show All Entries per page 10 Display entries 1-3

Classes	Courses	Level	Action
+ Macmillan IC L2 0001 <input type="checkbox"/>	1	Level 2	View
+ Macmillan IC L3 0003 <input type="checkbox"/>	1	Level 3	View
+ Macmillan IC L5 0004 <input type="checkbox"/>	1	Level 3	View

Class list

Click **View** to see the names of your students who have registered for that class.

Path: Courses > My Classes > View class

Class View

Class ID	IC_L2_0001	Number of Users	4
Title	Macmillan IC_L2_0001		

Course 1

Course ID	PUBCOU00020001	Syllabus Item Overview	Resource Overview
Title	Macmillan English Campus 'In Company Elementary' Course		

Select Role Show All Entries per page 10 Display entries 1-3

Family name	First name	Screen name	Role	Level	Progress	Last Login	Action
+ Carter <input type="checkbox"/>	Michael	Mike	Student	Level 2	<input type="text"/>	09-Jan-2008	View markbook
+ Lau <input type="checkbox"/>	Yeen	Yeen	Teacher	Level 2		09-Jan-2008	
+ O'Donnell <input type="checkbox"/>	Mary	Mary	Student	Level 2	<input type="text"/>	09-Jan-2008	View markbook

Teacher and students in a class

Click on **View markbook** to see the results this student has achieved on the course.

Path: Courses > My Classes > View class > View student markbook > View course title

View Course Markbook

First name Michael
Last name Carter
User name Mike
Email mcarter_abc@test.mail.com
Class: IC_L2_0001 **Current course marks**
Course ID + Title: PUBCOU00020001, Macmillan English Campus 'In Company Elementary' Course

Entries per page 10 Next > Display entries 1-10

^ Syllabus Item

Who are you? - Information
 This Syllabus Item provides practice of the kind of language we use to socialize with people in a business context. It also provides practice of numbers, the verb 'to be', subject pronouns and possessive adjectives.

Resources	Content Type	Initial Result	Date	Final Result	Date	Attempts
Meeting people	Vocabulary Activity	100%	09-Jan-2008	100%	09-Jan-2008	1
Small talk	Listening Activity	100%	09-Jan-2008	100%	09-Jan-2008	1
Conference introductions	Language Exercise	100%	09-Jan-2008	100%	09-Jan-2008	1
School open day	Language Exercise	100%	09-Jan-2008	100%	09-Jan-2008	1
Who are you?	Language Exercise	89%	09-Jan-2008	89%	09-Jan-2008	1

Student's marks

Other features:

This opens up the **Macmillan English Dictionary Online**.

You can **bookmark** resources from your courses. While viewing a resource, click the 'bookmark' button.

You can compile **word lists** here.

You can create a list of **web links** here.

in company Help Word List Dictionary Grammar reference

WORK AREA COURSES

My Bookmarks
 View all the activities, tests, games and reference material you have bookmarked.

My Word Lists
 View your personal vocabulary lists.

My Web Links
 View the links you have set up to other websites.

My Profile
 Choose the appearance for your version of the Campus.

Announcements (0)
 View announcements.

Grammar Reference
 Search for help with grammar.

Work Area

You can change your **personal details** and modify the appearance of the site.

You can send **announcements** to your class(es) here.

Search for **Grammar Reference Units**.